

**Grant County Board of Commissioners
1400 Hwy 180 East
Silver City, NM 88061
(575) 574-0008**

Tu Casa Advisory Board Candidate Application

The Grant County Board of Commissioners is currently seeking qualified applicants to fill open Advisory Board position(s) to the Tu Casa Advisory Board. Tu Casa is a Grant County Owned, Hidalgo Medical Services (HMS) operated, substance abuse and addiction treatment center. The nine-member Advisory Board provides recommendations that will support the success of the program and enhancement of the services provided. The specific responsibilities of the Board may include:

- a. Advocate for the Tu Casa Center to increase visibility and value
- b. Identify and keep local, regional and state partners informed and engaged
- c. Identify and advocate for appropriate resources
- d. Working with community, providers and agencies to identify emerging issues and new initiatives to enhance and improve programming
- e. Receive regular statistical reports on performance from the Parties

Membership

- a. Composition: 2 HMS providers, 2 peer/consumers, 4 community members and 1 Grant County Commissioner. Members will be selected and appointed by the Grant County Commission. Board members will constitute a cross section of the community
- b. Term: A term membership shall last for three years, with one third of the membership appointed each year. Terms shall not be renewable within 11 months after conclusion of an earlier term.

Qualifications

The Grant County Board of Commissioners is currently seeking qualified applicants with the following experience and skill set(s) to augment the current Board membership:

Applicant Qualifications

Community Health Advocacy	_____
Behavioral/Mental Health	_____
Healthcare Policy and Legislative Collaboration	_____
Other Related Expertise or Experience	_____

Characteristics

- Approaches responsibilities in the spirit of a board member on behalf of the members, the organization and the healthcare industry at large.
- Maintains loyalty to the organization.
- Welcomes information and best available advice, but reserves the right to arrive at decisions based on personal judgment.
- Honors commitments.
- Supports board decisions (internally and externally) even when he or she may disagree with the majority opinion. Promotes unity within the organization.
- Offers opinions honestly and in a constructive manner.
- Respects the opinions of others.
- Avoids any possibility of conflict of interest.
- Understands legal and fiduciary responsibilities.
- Gives respect and consideration to other board members and Board Chair. Listens as an ally. Focuses on issues, not personalities
- Offers constructive feedback.
- Asks informed questions.
- Clearly understands her/his responsibilities.
- Prepared to actively serve on at least one committee, as needed.
- Comes to meetings on time, well prepared and actively participates.

A resume and letter of interest must be attached to this application

Demographics

Applicant Name: _____

Primary Phone Number: _____

Secondary Phone Number: _____

Email: _____

Mailing Address

Street/PO Box: _____

City: _____

State: _____

Zip: _____

Employer

Name: _____

Your Title: _____

Address: _____

Phone: _____ Email: _____

Type of business or organization: _____

Preferred method of contact () Work () Personal

Please list boards and committees that you serve on, or have served on (business, civic, community, fraternal, political, professional, recreational, religious, and social).

Organization	Role/Title	Dates of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Grant County – Tu Casa Center

Grant County Substance Abuse and Addiction Treatment Center Advisory Board Charter

- I. The Committee will be called the Tu Casa Advisory Board. It is authorized by The Grant County Commission and will serve at the pleasure of this governing body.
- II. Purpose
The Board is created for the purpose of working with the Tu Casa Center and shall limit its activities to providing recommendations that will support the success of the program, and enhancement of the services provided. The specific responsibilities of the Board may include:
 - a. Advocate for the Tu Casa Center to increase its visibility and value
 - b. Identify and keep local, regional and state partners informed and engaged
 - c. Identify and advocate for appropriate resources
 - d. Working with community, providers, and agencies to identify emerging issues and new initiatives to enhance and improve programming
 - e. Receive regular statistical reports on performance from the Parties
- III. Relationship of Board to Grant County Commission
The Tu Casa Advisory Board is expected to provide information relevant to programs to the Grant County Commission. Such information will also be provided to the HMS Board of Directors through HMS Executive Leadership.
- IV. Limitations
The Grant County Commission and the Advisory Board explicitly recognize the requirement that the HMS Board of Directors retains full authority with respect to the administration of HMS business and organization, in accordance with the Health Resources and Services Administration (HRSA) Health Center Program Compliance Manual, Chapter 19: Board Authority, the text of which is appended to this Charter.
- V. Membership
 - a. Composition: 2 HMS providers, 2 peer/consumers, 4 community members, and 1 member of the Grant County Commission. Members will be selected and appointed by the Grant County Commission. Board members will constitute a cross-section of the community.
 - b. Term: A term of membership shall last for three years, with one-third of the membership appointed each year. Terms shall not be renewable within 11 months after conclusion of an earlier term. Terms will begin on January 1, 2018.
- VI. Organizational Structure: The Advisory Board will have a chair, vice chair, and recording secretary who are elected for one-year terms by the membership. Elections will be held at the first meeting of the new membership year.

VII. Procedures:

- a. Meetings: The Advisory Board will meet at least quarterly.
- b. Minutes: Minutes of each meeting will be kept and forwarded to County.
- c. Dismissal: Members who are absent without reasonable cause from three regular successive meetings will be considered to have resigned their seat. The Board will request of the County Manager, replacement names to fill the vacant position.
- d. Confidentiality: Advisory Board members will sign an agreement to hold confidential operating and proprietary information about the internal operation of the Provider.

VIII. Amendments:

The Grant County Commission shall have sole authority to revise amend this Charter. Such amendments shall be effective upon the approval of a majority of the members of the Grant County Commission.

Passed, Approved and Adopted by the Board of Grant County Commissioners this ___ day of December 21, 2017.

[SEAL]

ATTEST:

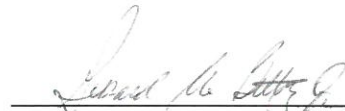


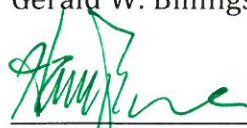
BOARD OF COUNTY COMMISSIONERS,
GRANT COUNTY, NEW MEXICO:


Brett Kasten, Chairman


Gabriel Ramos, Member

Alicia Edwards, Member


Gerald W. Billings Jr., Member


Harry Browne, Member